

Officer Key Decision Record – Approval to Proceed with the Procurement – Provision of PC's and Laptops for Schools

Chief Officer taking the decision	David Carter – Strategic Director of Resources
Date of Decision	22 July 2016

Decision Taken

That the Strategic Director of Resources approves that the County Council proceeds with the procurement of PC's and Laptops for schools, and that authority to award the contract be delegated to the Head of Information Assets on terms and conditions acceptable to the Head of Law and Governance.

Reasons for Decisions

The County Council's Contract Standing Orders require that for contracts below a certain threshold a formal decision on the commencement of the procurement process be made by the appropriate Strategic Director.

Background Information

This decision gives approval to proceed with the procurement for a PC's and Laptops equipment provision. Over a three year term predicted spend is expected to be in the range of £900,000. However this is dependent on the demand from school. A contract coming from this procurement exercise is expected to be for a one year term with options to extend it as the Council wishes to a maximum of 24 further months.

It is proposed that the tender will be launched in August 2016, with the contract commencing in October 2016.

Financial Implications

Circa £900,000 depending on demand..

Report Author	Martin Barlow
Head of Service	Tonino Ciuffini
Strategic Director	David Carter

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Checklist

Urgent matter?	No
Confidential or Exempt?	No
Is the decision contrary to the budget and policy framework?	No

List of Reports considered

Link to published proposed decision report:

<https://democratic.warwickshire.gov.uk/cm5/CalendarofMeetings/tabid/128/ctl/ViewMeetingPublic/mid/645/Meeting/3835/Committee/557/Default.aspx>

List of Background Papers

None

Members and officers consulted or informed

Chair, Vice-Chair and Party Spokes of OSC
 Portfolio Holder
 Belinda Blake
 David Carter
 Paul White
 Virginia Rennie
 Jane Pollard